

Describing the Proposed Scope of Work in the Application

Briefly name the parts of the resource that are to be worked on and what is to happen to them. Be sure to include all the principal elements of the proposed LCHIP-funded scope of work.

Examples:

- *Repair slate roof*
- *Install vapor barrier in basement*

If certain elements can be counted/quantified, indicate how many of what elements are to be worked on.

Examples:

- *Repair and reglaze 20 windows*
- *Re-point 2 chimneys*
- *Repair 36 wooden shutters*

List a task here in order for the activity to be considered for LCHIP funding. If a task is not listed here, it will not part of the scope of work evaluated for funding. When a project is funded, the award approval is for the scope of work described in the application. Items not included in the description of the scope of work are not part of, and will not be eligible for inclusion in, the LCHIP-funded project.

Example:

A proposal involves the following tasks:

- *Repair cracked plaster*
- *Repair decorative metal ceiling*
- *Repair ceramic tile floor*

The project is funded. Then the recipient seeks to include repairing interior doors and other wooden elements. But this is outside the scope of work that LCHIP approved for funding. Therefore, it is not part of the LCHIP project.