

2024 Historic Rehab Grants

Land & Community Heritage Investment Program

Instructions

1. Download the full application form by clicking the "Question List" button on the upper right.
2. Review the entire application form before beginning.
3. Read all instructions and guidance. Instructions are included within the form and in the guidance documents accessed via embedded hyperlinks. It is expected that applicants will review all guidance and instructions before applying.
4. After reviewing the instructions and guidance documents provided, if further assistance is needed contact LCHIP at 603-224-4113.

Helpful Hints

- ♣ Questions appear in numbered "question groups", identified by a gray bar. Groups may be expanded or collapsed by clicking on the bar.
- ♣ For convenience, responses to some questions have been carried over from the LOI form submitted. Pre-populated fields should be reviewed, and revised where necessary. If such a field cannot be revised, contact LCHIP for assistance.

1. Proposal Overview

Town/City

Character Limit: 30

Area Name

Character Limit: 50

Project Name*

Character Limit: 40

Resource Name

Character Limit: 50

Alternate Resource Name(s)*

Choices

Yes

No

Resource Address

Character Limit: 50

Executive Summary*

Provide a concise overview of the proposal. Briefly discuss the resource and the LCHIP-proposed scope of work, leaving the details to be more fully described later in the application.

Character Limit: 750

Applicant Organization Type

This question was answered on the approved LOI. To revise, please contact LCHIP at 603-224-4113.

Choices

- Public Entity
- 501 (c) - Secular
- 501 (c) - Church

Property Owner

This question was answered on the approved LOI. To revise, please contact LCHIP at 603-224-4113.

- "Yes" indicates that the applicant owns (holds title to) the property.
- "No" indicates that another entity owns (holds title to) the property.

Choices

- Yes
- No

----- 1. Non-applicant Property Owner Information

Non-applicant Property Owner Org Type

This question was answered on the approved LOI. To revise, please contact LCHIP at 603-224-4113.

Choices

- Public entity
- 501 (c) - Secular
- 501 (c) - Church

Non-applicant Property Owner

This question was answered on the approved LOI. To revise, please contact LCHIP at 603-224-4113.

Character Limit: 50

Property Owner Acknowledgement*

An executed Property Owner Acknowledgement Form must be submitted with any application for funding to benefit a non-applicant-owned property. Upload the executed [Property Owner Acknowledgement form](#).

File Size Limit: 3 MB

Managerial Control*

This question was answered on the approved LOI, but may be revised here if necessary.

Indicate the legal arrangement under which the applicant organization has legal and managerial control of the property.

Choices

- Long-term lease
- Short-term lease
- Memorandum of Understanding
- Other

Documentation of Managerial Control*

Upload the lease, MOU, or other legal agreement documenting the applicant organization's ability to meet all obligations of the LCHIP grant, if awarded.

File Size Limit: 5 MB

----- 1. Alternate Resource Name(s)

The responses below were provided on the approved LOI, but may be revised here if necessary.

Alias 1*

Character Limit: 50

Alias 2

Character Limit: 50

Alias 3

Character Limit: 50

----- 1. Religious Organizations

Be Advised:

LCHIP-funded projects must have a secular purpose and must have a primary effect that neither advances nor inhibits religion.

Proposed projects whose primary effects would not be cultural or historical will not be funded. Example: Work on a stained-glass window depicting a religious scene or on a sculpture of a religious figure is probably unacceptable.

LCHIP-funded projects must benefit the general public beyond the members of the religious organization.

Example: Rehabilitating a church sanctuary that is only used by church members for religious services is probably not acceptable. But repairing a steeple or other visible exterior feature that was historically identified as an element of a wider community is probably acceptable.

Applicants will be asked to describe the benefit to the general public in Question 3e. below.

2. The Resource

Original Construction Year*

Character Limit: 4

Historic Function / Use*

Indicate the historic function or use of the Resource, as listed in the DOE or National or State Register listing.

Choices

AG-Barn
 AG-Farmstead
 AG-Outbuilding
 NA
 CM-Store
 CM-Tavern
 DM-Hotel
 DM-House
 DM-House 1st Period
 DM - Secondary Structure
 DM-Other
 ED-Library
 ED-School
 FU-Cemetery
 GV-City/Town Hall
 GV-Courthouse

- GV-Fire Station
- GV-Other
- IN-Mill Related
- RC-Bandstand
- RC-Monument/Statue
- RC-Museum
- RC-Music/Opera House
- RC-Theatre Related
- RE-Religious Facility
- SO- Community Center
- SO-Grange
- SO-Historical Society
- SO-Meetinghouse
- SO-Other
- TR-Bridge
- TR-Covered Bridge
- TR-Horse Shed
- TR-Rail Related
- Multiple
- Other
- Vacant
- Other - e.g. Not Listed on Form

Year(s) with Significant Alterations, Changes, and/or Additions (Instruction)

If applicable, create a bulleted list noting each major alteration and the year completed. Do not include routine maintenance or minor tasks that do not impact the form or design or of the resource.

Example:

- ♣ 1840 - bell tower reconstruction after a fire
- ♣ 1880 - rear ell added
- ♣ 1915 - stage added

Year(s) with Significant Alterations, Changes, and/or Additions

Character Limit: 250

Contemporary Function / Use*

Indicate the current function or use of the Resource.

Choices

- AG-Barn
- AG-Farmstead
- AG-Outbuilding
- NA
- CM-Store
- CM-Tavern
- DM-Hotel

- DM-House
- DM-House 1st Period
- DM - Secondary Structure
- DM-Other
- ED-Library
- ED-School
- FU-Cemetery
- GV-City/Town Hall
- GV-Courthouse
- GV-Fire Station
- GV-Other
- IN-Mill Related
- RC-Bandstand
- RC-Monument/Statue
- RC-Museum
- RC-Music/Opera House
- RC-Theatre Related
- RE-Religious Facility
- SO- Community Center
- SO-Grange
- SO-Historical Society
- SO-Meetinghouse
- SO-Other
- TR-Bridge
- TR-Covered Bridge
- TR-Horse Shed
- TR-Rail Related
- Multiple
- Other
- Vacant

Date of Evaluation*

Enter the year in which the resource was evaluated for listing.

Character Limit: 4

Registry Listing*

This question was answered on the approved LOI, but may be revised here if necessary.

Choices

- Listed or DOE for National or State Register of Historical Places
- Not individually listed, but listed as a contributing resource to an Historic District

Level of Significance*

Select the level of significance indicated on the Determination of Eligibility & Individual Inventory Form or the National Register of Historic Places nomination form.

Choices

- National

State
Local

Criteria for Listing*

Select the criteria under which the Resource was determined eligible for listing, as indicated on the Determination of Eligibility & Individual Inventory Form or the National Register of Historic Places nomination form. Check only those indicated on the form.

Choices

- A (association with historical events/broad patterns of history)
- B (association with persons significant in history)
- C (architectural significance)
- D (potential to yield further information about past)

Resource Uniqueness (Instruction)

Consider the criteria under which the Resource was determined eligible for listing.

Describe the extent to which the resource is unique, indicating how common or uncommon the Resource is, and the prevalence of other examples of its type within the region, state, or country.

Resource Uniqueness*

Character Limit: 1500

Current Condition*

Briefly describe the overall condition of the Resource as it exists today. Focus on, but do not limit, the description to, areas of the Resource subject to the proposed work. Refer to applicable pages in the QPP, if available.

Character Limit: 1000

Changes in Historic Integrity

Compare the current condition of the Resource's historic fabric to its condition at the time it was evaluated for listing on the state or national register.

Describe changes in the condition of character-defining or significant historic features, highlighting any meaningful deterioration or rehabilitation that has occurred since the evaluation for listing was completed. Refer to applicable pages in the QPP, if available.

Character Limit: 1500

Current Use*

Describe the current use(s) of the Resource. Describe how the Resource is used by members of the public. This could include community, social service, educational, and/or arts/cultural groups.

Character Limit: 1000

3. The Project

This question was answered on the approved LOI, but may be revised here if necessary.

Treatment Approach (Instruction)

The project will be undertaken following the treatment approach indicated below.

- o Rehabilitation - Work is undertaken to allow for new or continued use of the resource by making repairs or alterations while also preserving character-defining features and other important historic values.
- o Restoration - Work is undertaken to accurately restore the features and form of the Resource to the conditions that existed at a particular period of time. This may involve removing features from other periods and reinstating lost features. Upgrades to mechanical, electrical, and plumbing are limited and sensitive in approach.
- o Preservation - Work is undertaken to maintain the Resource's materials and form as they currently exist. The focus is on protecting and stabilizing the resource in its present condition. Only very limited changes to the structure are permitted.

Treatment Approach*

Choices

Rehabilitation
Restoration
Preservation

Project Plan (Instruction)

1. Collect current estimates for all tasks included in the proposed Scope of Work, ensuring that the work described in the estimates aligns with the [Preservation Briefs](#), [Secretary's Standards](#), and any guidance provided in the Invitation to Apply.
2. Review the [Financial Requirements Guidance Document](#) and [Project Plan Guidance Document](#)
3. Complete the [2024 Project Plan](#) and upload in space provided below.

Important:

- ♣ Do NOT unlock the Excel document.
- ♣ Do NOT attempt to reformat the Excel document.
- ♣ Do NOT insert screen shots into cells, or enter data that exceeds the visible width of the cell.
- ♣ Do NOT convert to PDF before submitting.

Technical difficulties? Upload the draft 2024 Project Plan below, and then contact LCHIP (603-224-4113) for assistance.

Verify Project Plan Completion*

Verify each tab, 1-3, of the 2024 Project Plan has been completed.

Tab 1 "LCHIP-proposed Scope of Work"

Tab 2 "Funding Plan"

Tab 3 "Fundraising Timeline"

Choices

Yes - tabs 1-3 of the 2024 Project Plan have been completed

Project Plan Upload*

File Size Limit: 3 MB

-----3a. LCHIP-proposed Scope of Work

Modernization Work and Routine Maintenance (M/RM) (Instruction)

Indicate if any modernization or routine maintenance tasks are included as part of the LCHIP-proposed Scope of Work.

Be Advised - To be eligible for LCHIP funding, these tasks must meet one or both of the following:

1. Require specialized preservation services (i.e. historic preservation experience or expertise)
2. Be necessary to fulfill the recommendations of the Qualified Preservation Plan submitted.

Modernization / Routine Maintenance*

Choices

There are no M/RM tasks (as defined by LCHIP) included

The M/RM tasks included are necessary to fulfill the recommendations of the QPP.

The M/RM tasks included require specialized preservation expertise.

The M/RM tasks included meet both criteria listed above.

Ground Disturbance (Instruction)

Select "Yes" if the project will involve ground disturbance (foundation work, drainage installation, site re-grading, etc.)

LCHIP-funded projects involving ground disturbance will be required to consider the possible impact on archaeological resources.

Ground Disturbance*

Choices

Yes
No

Phased or Comprehensive Project*

Select "Yes" if the LCHIP-proposed Scope of Work is one phase of a multi-phase project, or a portion of a more comprehensive scope of work.

Choices

Yes
No

-----3b. Funding Plan

Grant Request (Instruction)

Enter the LCHIP grant request as shown on "2. Funding Plan" in the Project Plan workbook.
Be Advised: Applicants may reduce, but not increase, the LCHIP grant request after applying.

Grant Request*

Character Limit: 20

Estimated Total Project Cost (ETPC) (Instruction)

- ♣ Enter the total of all LCHIP-eligible expenses for work included in the LCHIP-proposed scope of work as shown on tab "2. Funding Plan" in the Project Plan workbook.

Estimated Total Project Cost (ETPC)*

Character Limit: 20

Documentation of Estimated Total Project Cost (Instruction)

- ♣ Provide at least one cost estimate or quote for each task included in the LCHIP-proposed Scope of Work.
- ♣ Combine individual quotes into one document before uploading.

Documentation of Estimated Total Project Cost*

File Size Limit: 10 MB

-----3c. Fundraising Timeline

Funding Plan Narrative (Instruction)

Describe efforts made or planned, to obtain funding from sources other than LCHIP.

- ♣ Discuss the likelihood that full funding will be received from the sources listed.
- ♣ Describe sources that were considered but not included in the Funding Plan, and explain why not.
- ♣ Discuss any sources included as "backup" or contingency sources and explain why these are not considered primary sources.
- ♣ Describe the status of any internal funds or warrant articles planned or approved, or other municipal funds.
- ♣ Discuss how private giving targets were estimated, and how they will be secured.

Funding Plan Narrative*

Character Limit: 1500

-----3d. Project Timing and Urgency

Project Timing and Urgency Narrative (Instruction)

Explain why the project is being undertaken at this time.

- ♣ If the integrity of the Resource is threatened and immediate action is needed, explain (e.g., it has been vacant for decades, the roof cannot be patched piecemeal any longer, etc.).
- ♣ If the Resource is not immediately threatened, but other factors indicate a need to undertake the work now, explain (e.g. matching funds have been secured and will be lost if the project does not move forward now, the building will be scaffolded for other work, so it makes sense to do this scope of work at the same time, etc.)

Project Timing and Urgency (Narrative)

Character Limit: 1200

Project Timeline (Instruction)

After reviewing LCHIP's Project Completion Process Overview document, provide estimated dates for each of the milestones listed below. Provide background in the space provided.

Fundraising Completion*

Referring to the Fundraising Timeline tab of the Project Plan Workbook uploaded above, enter the "Fundraising Completion Date".

Character Limit: 10

Work Begins (Instruction)

Enter the date by which the funded tasks are expected to begin. Be realistic, taking into consideration LCHIP's pre-work approval requirements, weather, and contractor availability.

Work Begins*

Character Limit: 10

Work Period*

After consulting with contractors, enter the length of time the funded work is expected to take (e.g. two weeks, three months, etc.)

Character Limit: 50

Estimated Project Timeline (Narrative)*

Explain how the responses above were established. Describe any factors that could impact the project timeline.

Character Limit: 500

-----3e. Public Support/Benefit**Public Support (Instruction)**

For this question, "support" refers to any assistance, advocacy, encouragement, or backing received from other organizations, groups, or people.

For example, describe statements of support provided by federal, state or local public officials, state-wide advocacy groups, regional planning commissions or others. Describe op-eds, or other public statements of support that have been made.

Public Support (Narrative)

Character Limit: 1500

Public Benefit (Instruction)

Describe the benefit to the public that will be achieved as direct result of this project.

Public Benefit (Narrative)

Character Limit: 1200

Letters of Support

Letters of Support (Instruction)

Upload one document containing key letters of support for the project for which funding is sought.

- ♣ Do not include individual copies of "form letters" received from multiple parties.
- ♣ Do not include letters of support not specific to this project.
- ♣ Be discriminating. Include only the most compelling demonstrations of support.

Provide additional information in the text box below. For example, enter the names of other parties who have submitted a "form letter".

Character Limit: 500 | File Size Limit: 10 MB

----- 3. Ground Disturbance

Requirements for Projects Involving Ground-Disturbance

Projects that include ground disturbance are encouraged to plan for this expense by including the cost of an Archeological Survey in the Funding Plan as a Soft Cost. The cost of such a survey typically ranges from \$2,000 to \$3,000, but as conditions vary widely, a site-specific quote from a qualified professional should be obtained.

If funded, any project involving ground disturbance (foundation work, drainage installation, site re-grading, etc.) will be required to complete a [Request for Technical Review Form](#) following grant acceptance. Based on the outcome of the Technical Review, an archeological survey completed by a qualified archaeologist may be required as part of the pre-work documentation package.

----- 3. Phased or Comprehensive Project

Overall Project Plan*

Describe the overall plan and explain how the LCHIP-proposed Scope of Work fits into that plan.

Character Limit: 1000

4. The Applicant

Project Team (Instruction)

- ♣ Describe the roles, knowledge, and experience of the principal individuals involved in the project, specifically the project lead or manager.
- ♣ Explain what the project team will bring to ensure that this project is completed to a high standard and in a timely manner.
- ♣ Describe the team's experience working with programs that have requirements similar to LCHIP's, such as experience working with the [Secretary's Standards](#), managing complex budgets, and overseeing projects of similar size and complexity.

Project Team*

Character Limit: 1000

-----4a. Long-term Stewardship

Stewarding Organization (Instruction)

Indicate the party that will be responsible for long-term care and maintenance of the Resource (the "Steward").

Be Advised - The Steward, whether the applicant or a non-applicant property owner, must have the legal authority to care for and maintain the resource in accordance with the LCHIP Grant Agreement.

Stewarding Organization*

Choices

Applicant is the long-term Steward

Non-applicant property owner is the long-term Steward

Demonstrated Stewardship Capacity (Instruction)

Stewardship, 'capacity' refers to the demonstrated ability of an organization to properly maintain and care for the resource over time.

In evaluating stewardship capacity, LCHIP considers human, financial, and organizational resources.

- ♣ Describe the roles, knowledge, and experience of the principal individuals who will oversee stewardship of the resource.
- ♣ Explain what the stewardship team will bring to ensure that the resource is maintained to a high standard.
- ♣ Describe the stewardship team's experience maintaining historic structures in accordance with the [Secretary's Standards](#), developing cyclical maintenance plans, and planning for the upkeep of the resource over the long term.

Be Advised - Recipients of LCHIP financial assistance awards will be required to submit a comprehensive Stewardship Plan for the benefitted resource.

Stewardship Capacity*

Character Limit: 1500

Cyclical Maintenance Plan (Instruction)

A cyclical maintenance plan (CMP) is a multi-year plan that describes future maintenance needs and estimates costs to aid in planning for required maintenance over the long term. If a CMP for the resource has been developed, upload that plan below.

Cyclical Maintenance Plan Upload

File Size Limit: 5 MB

Stewardship Funding (Instruction)

The ability to fund necessary routine maintenance as well as capital improvements is a critical component of good stewardship.

- ♣ Describe how the necessary funds to properly care for and maintain the Resource over the long term will be secured.
- ♣ Explain any contingency or backup funds available should emergent needs arise.
- ♣ 501 (c) Organizations - If a dedicated funding source such as an endowment or quasit endowment is in place, include the fund balance and describe any restrictions to time and use.
- ♣ Municipalities - If funds are secured on an "as needed" basis as part of the municipal budget process, describe any support or opposition to the budget item experienced in recent years. If a capital reserve fund has been established, describe the history of the fund and the current balance.

Description of Stewardship Funding*

Character Limit: 1000

----- 4. Financial Document: Public Entities

Financial Strength (Instructions)

Financial strength and support are important indicators of the applicant's ability to complete the proposed project and to care for the resource over the long term.

Municipalities or other Political Subdivisions

Provide documentation of municipal support for the resource. For example, provide relevant section(s) of the municipality or commission's annual budget, documentation of reserve fund balances, or financial statements included in the Town Report.

Financial Document: Public Entity Upload*

Include the organization name followed by "financial documents" in the file name before uploading

File Size Limit: 5 MB

----- 4. Financial Document: 501 (c) Organizations

Financial Strength (Instructions)

Financial strength and support are important indicators of the applicant's ability to complete the proposed project and to care for the resource over the long term.

501 (c) Organizations

Upload the organization's end-of-year financial statements for fiscal year ending in 2023. Acceptable financial reports will include externally audited, reviewed, or board-approved financial statements that include either:

1. Profit & loss and balance sheet reports or,
2. Statement of Activity and Statement of Financial Position

If acceptable financial statements are unavailable

If financial statements meeting the criteria described above are unavailable, submit IRS form 990 or 990-EZ and be advised that LCHIP may require more complete financial information as part of the proposal evaluation.

IRS form 990-N (e-postcard) will not be accepted.

If neither end-of-year financial statements nor an IRS form 990 can be provided please contact Paula Bellemore at Pbellemore@LCHIP.org or 603-224-4113 Ext 14.

Financial Document: 501(c) Upload*

File Size Limit: 5 MB

5. Additional Information / Extra Space

Additional Information and Extra Space (Instruction)

Use this space to:

1. Describe any important aspects of the project that have not already been addressed.

2. Continue the response to an earlier question where more space was needed. Label continuations: #3d. Project Timing and Urgency Cont.

Use of this space is optional. Please do not repeat information already provided.

Additional Information / Extra Space

Character Limit: 3000

Legislative Districts (Instruction)

Provide the NH Senate, NH House of Representatives, and Executive Council districts in which the resource is located.

- ♣ For NH Senate and NH House districts use link here.
- ♣ For the Executive Council district use the link here.

Executive Council District Number*

Character Limit: 2

NH House District*

For House districts, include the County name and District number. **Example:** Carroll, 2.

Character Limit: 15

NH Senate District Number*

Character Limit: 2

Resource County*

Choices

Belknap
Carroll
Cheshire
Coos
Grafton
Hillsborough
Merrimack
Rockingham
Strafford
Sullivan

Att. 1. Photographs

Primary and Secondary Photos (Instruction)

Upload two digital high-resolution color images in JPG or JPEG format, depicting the resource in the best possible light. These images should provide attractive views of the resource and be suitable for public distribution. Provide photo credit information below.

Primary Photo*

File Size Limit: 7 MB

Primary Photo Description*

Describe the primary photo below.

Identify the resource, and include the date taken and any photo credit needed should the photo be used publicly.

Character Limit: 150

Secondary Photo*

File Size Limit: 7 MB

Secondary Photo Description*

Describe the secondary photo below.

Identify the resource, and include the date taken and any photo credit needed should the photo be used publicly.

Character Limit: 150

Project Photo Sheet (Instruction)

The Project Photo Sheet intends to illustrate the proposed scope of work. Photos should depict the need for the proposed work, and show, to the extent possible, the areas to be impacted.

- ♣ Do not include photos already provided in the QPP.
- ♣ Include a maximum of 10 color, digital photos, arranged 2 or more per page in a word-processing or slideshow document (i.e. Word, PowerPoint).
- ♣ Number, and provide a short caption for each photo, including the resource name and date taken.

Example:

1_Elmsville Meetinghouse 2024 05 23

Project Photo Sheet*

File Size Limit: 20 MB

Project Photo Sheet Legend*

Create a numbered list (1 - 10) describing each photo included in the project photo sheet. After the photo name (1_Elmsville Meetinghouse 2024 05 23) provide a brief description of what is shown, and how it is connected with the proposed scope of work. Provide photo credit where required.

Example:

1 Elmville Meetinghouse 2024 05 23 Front façade showing deteriorated clapboards across the lower 6' caused by roof run-off. This area will be repaired and repainted (see task 2), while task 3, gutter installation, and task 4, installation of perimeter stone, will reduce the potential for reoccurrence.

Character Limit: 1000

Att. 2. Inventory Form or Determination of Eligibility

Registry Eligibility Form (Instruction)

Upload the completed Determination of Eligibility & Individual Inventory Form OR the National Register of Historic Places nomination form.

Proposals without a completed DOE or listing will not be accepted.

Resource Eligibility Form*

File Size Limit: 60 MB

Att. 3. Qualified Preservation Plan

QPP Description and Date (Instructions)

Provide the title, year, and author of the final QPP and enter the date completed. If only a month and year of completion is provided, use the last day of the month.

Example:

QPP Description: South Sutton Meetinghouse and Schoolhouse Historic Building Assessments, June 2019, Bedard Preservation and Restoration, Board & Batten Consulting (final)

QPP Date: 6/30/2019

QPP Description

Character Limit: 145

QPP Date

Character Limit: 10

QPP Submission*

Upload the Qualified Preservation Plan.

File Size Limit: 50 MB

NH Conservation License Plate Application aka "Moose Plates"

About "Moose Plate" Funding

The Division of Historical Resources (NHDHR) awards grants up to \$20,000 for the preservation of publicly owned historic buildings and structures through the [Conservation License Plate Grant Program](#). If you have any questions about the Division's Conservation License Plate Grant Program please contact Amy Dixon at amy.s.dixon@dncr.nh.gov.

Would you also like this application submitted to "Moose Plates" for funding consideration?*

Choices

Yes

No

Applicant Acknowledgements

Photo Authorization*

User hereby attests that

1. the applicant organization is authorized to use, distribute, and submit to LCHIP the images and photographs ("images") provided herein and to permit LCHIP to use the images for marketing, promotion, and training purposes., which may require cropping the images for use in print or electronic publications including its website or on social media.
2. any photo credit required has been provided above.

Choices

User acknowledgement, photo authorization

Authorization to Submit*

By submitting this application, User hereby certifies

- ♣ that they are authorized by the applicant organization and, if applicable, the property owner, to submit this application for funding to the New Hampshire Land and Community Heritage Investment Program (LCHIP), and
- ♣ that, to the best of User's knowledge, the application and all related materials provided are correct and accurately depict the resource, the project, and the intent of the Parties.

Choices

User Acknowledgement, Authorization to Submit

Required Notice of Award*

By submitting this application, User affirms that the property owner and recipient, if a separate entity, (recipient and property owner may be referred to herein as a Party or

together as the Parties) acknowledge that any LCHIP financial assistance award will be conditioned upon the Parties compliance with NH RSA 227-M, the LCHIP Guidelines, and a Notice of Award to be entered into between LCHIP and the Parties.

The Notice of Award will describe the LCHIP-funded Scope of Work and the conditions of the grant award.

Any change in the condition of the resource or to the LCHIP-funded Scope of Work following submission of the grant application, or any failure of the Parties to comply with the terms of the Notice of Award or the LCHIP Guidelines may result in the withdrawal of funding.

The terms of the Notice of Award will include, but not be limited to certain financial, reporting, and documentation requirements.

A sample Notice of Award is available for review upon request.

Choices

User Acknowledgement, Notice of Award

Obligations of Grant*

Following completion of the LCHIP-funded work and submission of all required documentation, the property owner (and other Parties as may be applicable) will be required to enter into a Grant Agreement with LCHIP for a term of five to thirty years.

The required Grant Agreement:

- ♣ places certain restrictions on the use and treatment of the resource,
- ♣ obligates the Property Owner to maintain and insure the resource to established standards throughout the term and
- ♣ requires the Parties to report to LCHIP annually on the then-current condition and uses of the resource.

Refusal by the property owner to enter into the Grant Agreement will result in revocation of the LCHIP grant and require immediate repayment of any grant funds provided.

A sample Grant Agreement is available for review upon request.

Choices

User Acknowledgement, Grant Obligations