Board of Directors Grant Selection Meeting
Doug Cole, Board Chair
NH Fish & Game Department, 11 Hazen Drive, Concord
Thursday, November 17, 2016
8:30 a.m. – 3:30 p.m.

Approved at April 3, 2017 BOD Meeting

Attendance:
Voting Members: Colin Cabot, Doug Cole, Chick Colony, Cynthia Copeland, Martha Fuller Clark (arrived 11 a.m.), Harold Janeway, David Kidder, Dick Lewis, Rusty McLear, Judith Spang

Non-Voting Members: Tracey Boisvert, Susan Francher, John Kanter, Lorraine Merrill (afternoon), Beth Muzzey, Pierce Rigrod

LCHIP Staff: Barb Beers, Paula Bellemore, Jenna Lapachinski, Dijit Taylor

Guest: Benjamin Wilson, Director of the Bureau of Historic Sites within the N.H. Division of Parks and Recreation

Introductions
Doug introduced Dick Lewis as the new Local Planning representative. Dick is the Planning and Zoning Administrator for the city of Franklin and lives in Plymouth, making him the Board’s northernmost member.

Minutes of September 28, 2016 Board meeting
There were no questions or revisions proposed for the minutes from the previous meeting.

| MOTION                                      | To accept the minutes from the September 28, 2016 meeting of the Board of Directors. | Harold Janeway
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<tbody>
<tr>
<td>SECOND</td>
<td></td>
<td>Rusty McLear</td>
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<td>VOTE</td>
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<td>Approved unanimously</td>
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Grant Round Conflict of Interest Forms
Board members submitted Grant Round conflict of interest forms. There was discussion about the new definition of conflict of interest in the materials for this grant round. Board members felt that only a direct personal financial interest in a project led to a conflict of interest that would require recusal from voting. Most project connections led to only a duty to disclose. Dijit to check on this with Department of Justice prior to next grant round.

Financial Topics

September 2016 Finance Reports
Rusty presented the finance reports. LCHIP is in good shape financially. There were no questions regarding the Finance Reports provided in the BOD packet.
MOTION  To accept the September 2016 finance report.  
Julia Steed Mawson

SECOND  Harold Janeway

VOTE  Approved unanimously

Update on Trust Fund and CCE
First quarter income to the Trust Fund is $1,140,552 which is up $24,143 from the same time last year, when the year’s total income was $400,000 over budget. Harold and Dijit participated in a phone meeting with the CCE fund managers at Fidelity. They are doing an adequate job managing the fund. The market value of the fund at the end of September was $3,305,376 which is up $285,006 from the same time last year.

Grant Selection Information
Finance Committee Recommendation
Finance Committee recommends allocating the full budgeted amount of $3.5 million to grant awards. To simplify grant amounts, CCE set-asides will be paid from the $400,000 budget overage from FY 2016.

MOTION  To allocate the full budgeted amount of $3.5 million to grant awards.  
Cynthia Copeland

SECOND  Judith Spang

VOTE  Approved unanimously

Selection Criteria
The Board is required to consider the following selection criteria:
1. Imminence of threat;
2. Uniqueness or significance of the resource;
3. Proximity to other protected resources;
4. Meets multiple objectives;
5. Strength of local support;
6. Strength of private support;
7. Cooperation between or among communities;
8. Leverage;
9. Ability to provide stewardship;
10. Fee/easement interest

And may also consider these criteria:
A. Criteria point totals;
B. Local/regional planning participation;
C. Project partnerships;
D. Educational/interpretive plans for project;
E. Number of criteria categories;
F. Relative cost;
G. Match amount and form;
H. Geographical distribution;
I. Distribution among natural, cultural and historic resources;
J. Addresses existing priorities in the state;
K. Can applicant manage project and provide stewardship;
L. Efforts to obtain other funding
Application Overview
There were 42 applications, 22 for historic resources seeking $1.9 million and 20 for natural resource projects requesting $4.1 million. Review panel members were thanked for their good work both attending site visits and evaluating applications.

Projects Seeking Funding
Paula and Jenna presented an illustrated summary of each of the 42 projects seeking funding, including Review Panel ranking, comments and funding recommendation.

Decision Making
The Board followed a visual and iterative process of placing project names and grant award amounts on list of “to be funded” or “decline to fund” until all projects had been duly considered and amounts of grants decided for each totally under $3,500,000.

<table>
<thead>
<tr>
<th>MOTION</th>
<th>To grant the following amounts to the following projects:</th>
<th>Rusty McLear</th>
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<tr>
<td></td>
<td>Chase’s Mill, Alstead</td>
<td>$100,000</td>
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<td></td>
<td>Ashland Town Hall Planning Study</td>
<td>$18,250</td>
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<td>Barr Conservation Area, Barrington</td>
<td>$150,000</td>
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<td>Peters Family Farm, Bath</td>
<td>$85,000</td>
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<td>Belmont Library Planning Study</td>
<td>$7,000</td>
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<td>Tower Hill Pond, Candia</td>
<td>$300,000</td>
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<td>Center Harbor Town House</td>
<td>$21,280</td>
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<td>Claremont City Hall Planning Study</td>
<td>$10,000</td>
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<td></td>
<td>Kennett Community Forest, Conway &amp; Albany</td>
<td>$150,000</td>
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<td>Deuink Easement, Danbury</td>
<td>$153,000</td>
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<td>First Parish Church, Derry</td>
<td>$59,000</td>
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<td>Winter St. Cemetery, Exeter</td>
<td>$13,000</td>
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<td>Collins Brook Headwaters, Francestown</td>
<td>$60,000</td>
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<td>Kelley Corner Schoolhouse, Gilmanton</td>
<td>$17,250</td>
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<td>Blackmount Farm, Haverhill</td>
<td>$125,000</td>
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<td>Jaffrey Meetinghouse</td>
<td>$54,600</td>
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<td>Cheshire Country Courthouse, Keene</td>
<td>$118,000</td>
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<td>Bodwell Farm, Kensington</td>
<td>$175,000</td>
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<td>Belknap Mill Planning Study, Laconia</td>
<td>$23,217</td>
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<td>Colonial Theatre, Laconia</td>
<td>$500,000</td>
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<td>Rogers House, Lebanon</td>
<td>$68,000</td>
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<td>Expanding the Musquash, Londonderry</td>
<td>$278,000</td>
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<td>Page Pond Expansion, Meredith</td>
<td>$250,000</td>
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<td>Lee’s Pond Preserve, Moultonborough</td>
<td>$40,000</td>
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<td>Sullivan Farm, Nashua</td>
<td>$213,000</td>
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<td>WidowMaker Farm, New Durham</td>
<td>$15,000</td>
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<td>Cape Horn Expansion, Northumberland</td>
<td>$75,000</td>
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<td></td>
<td>John Paul Jones House, Portsmouth</td>
<td>$27,500</td>
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<td>Penhallow House Planning Study Portsmouth</td>
<td>$20,000</td>
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South Church Planning Study, Portsmouth $8,000
Rochester City Hall Annex $18,702
Salem Town Forest Expansion $180,000
NHPA Statewide Block Grant $42,000
Windyhurst Farm, Swanzey $100,000
Wakefield Town Hall $24,407

Second Colin Cabot

Vote Approved Unanimously

**MOTION** To decline to fund the following projects: Judith Spang

- Kroka Farm, Alstead
- Martin Meadow, Brookline
- Hebron Academy Building
- Keene Library Annex
- Old Webster Courthouse, Plymouth
- Stockwell Conservation Easement, Sutton
- Bear Camp River Conservation Area, Tamworth

**SECOND** Chick Colony

**VOTE** Approved Unanimously

**Other Business**
This being the final meeting for both Representative David Kidder (who did not seek reelection) and Rusty McLear (who has met the Board member term limit of 10 years), each was thanked, congratulated and presented with a photo of a relevant LCHIP project.

Next Meeting: Tuesday January 17, 2017, 3-5 p.m. Canterbury Shaker Village (snow date Friday, January 20, 2017)

Respectfully Submitted

Dijit Taylor
LCHIP Executive Director

Douglas S. Cole
LCHIP Board Chair