LCHIP Board of Directors Grant Selection Meeting
November 19, 2012
FINAL MINUTES
approved as amended at 1/28/2013 meeting

ATTENDANCE:
VOTING Members of Board: Doug Cole, Cynthia Copeland, David Hess, Harold Janeway, Rusty McLear, Bill Norton, Charles Royce, Julia Steed-Mawson, Mark Warden
NON-VOTING Members of Board: Tracy Boisvert (designee for Energy & Planning), Charlie Bridges (designee for Fish & Game), Jennifer Gornert (designee for Agriculture), Beth Muzzey (designee for Cultural Resources), Tom Sloan (designee for Agriculture), Paul Susca (designee for DES), Ben Wilson (designee for DRED)

LCHIP STAFF: Jess Charpentier, Amy Dixon, Melissa Jones, Dijit Taylor

ABSENT: Amanda Merrill (due to conflict of interest), Russell Prescott (unavailable), Bill Veillette (excused)

CONFLICT OF INTEREST:
Each Board member completed a conflict of interest form showing any project(s) or applicant with which they had a conflict of interest.

MINUTES: The minutes of the September 17 meeting were presented.

Motion: Doug Cole moved to accept the minutes from the September 17, 2012 meeting as presented.
Seconded by Mark Warden
Vote: Approved (with Harold Janeway abstaining)

BOARD MEMBERSHIP
Rusty is pursuing two prospects for the cultural/historic resources Board seat to be vacated by Bill Veillette and expects to have a person identified before the January meeting for Board approval prior to submission to Governor and Council.

FINANCES:
June 2012 Financial Report: The June 2012 Finance Report, representing the end of FY 2012, was presented for a second time to reflect minor changes made after the earlier report was presented.

Motion: Bill Norton moved to approve the Finance Report as presented
Seconded by Harold Janeway
Vote: Approved unanimously
October 2012 Financial Report: The October Financial report, the first of FY 2012, was presented. There were no questions.

Motion: Charlie Royce moved to approve the October Finance Report as presented
Seconded by Bill Norton
Vote: Approved unanimously

Audit: The draft reports have just been submitted by the auditor. Auditor has not reported any problems. Final draft will be presented at the January board meeting.

Administrative Fee:
Motion: Harold Janeway moved to re-affirm the decision included in the FY 2013 budget to allocate 10% of Grant Round 11 grants to the LCHIP administrative fund. The administrative fee is to be transferred from LCHIP’s Trust Fund to LCHIP’s operating fund as soon as practicable after the grant decisions are finalized.
Seconded by Bill Norton
Vote: Approved unanimously

GRANT SELECTION
Overview of Applications: The LCHIP staff provided a slide show overview of the grant selection process, including the allocations for administration and stewardship plus details of each of the 51 applications (maps, pictures, a project description, basic financial information and any updates to the projects since the application was submitted). About $600,000 is available for grant-making and associated costs. The cost of each project to LCHIP includes the grant amount, the administrative fee and the amount set aside for the stewardship/monitoring endowment.

Project Selection:

Motion: Dave Hess made a motion to provide no funding for the following projects:

- Acworth Grange, Acworth
- Notre Dame Senior Housing, Berlin
- Bradford Town Hall
- Smyth Building, Candia
- Cheshire County Courthouse, Keene
- Dublin Community Center
- Dunbarton Town Hall
- Phillips Brook Wetland, Effingham
- Deacon Tuck Grist Mill, Hampton
- Hebron Academy/Town Hall
- Jackson Town Hall
- West Hill/California Brook, Keene
- UCC Church Steeple, Keene
- Nichols Library, Kingston
- Dearborn Building, Manchester
- Manchester Historic Association
- Windows
- Moultonborough Grange
- Millyard Chimney, Nashua
- Nelson Town Hall
- Wond-R-View Farm, Plainfield
- Oceanic Hotel, Star Island, Rye
Village Clock, Suncook  
Seconded by Julia Steed-Mawson  
Vote: Approved unanimously

Oyster River Initiative: An extensive discussion ensued concerning how the endowment amount is established for land conservation projects. The Board feels that the strategy and formula need to be revisited.

Motion: Harold Janeway made a motion to change the Community Conservation Endowment amount for the Oyster River Initiative from the calculated $57,620 to $10,000, but very intentionally not establishing a precedent for reducing the other endowment contributions. [Per Section 11 of Criteria, Guidelines and Procedures, the motion requires a super majority of 9 affirmative votes to override CGP policies]
Seconded by Doug Cole  
Vote: Approved unanimously by all 9 voting members present

Funding for the following projects in the amounts shown was moved, seconded and voted

<table>
<thead>
<tr>
<th>Project (amount requested)</th>
<th>Amount of award</th>
<th>Motion made by</th>
<th>Motion seconded by</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oyster River Initiative, Durham ($150,000)</td>
<td>$100,000</td>
<td>Dave Hess</td>
<td>Doug Cole</td>
<td>8-0 (Rusty abstaining)</td>
</tr>
<tr>
<td>Green Hills Conservation Project, Conway ($110,000)</td>
<td>$45,000</td>
<td>Dave Hess</td>
<td>Charlie Royce</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Cooley-Jericho Community Forest, Eaton ($80,000)</td>
<td>$40,000</td>
<td>Charlie Royce</td>
<td>Doug Cole</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Gilman Garrison House, Exeter ($50,000)</td>
<td>$11,000</td>
<td>Mark Warden</td>
<td>Doug Cole</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Francestown Town Hall ($28,501)</td>
<td>$15,000</td>
<td>Charlie Royce</td>
<td>Harold Janeway</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Twigg Project, Gilmanton ($45,000)</td>
<td>$22,500</td>
<td>Charlie Royce</td>
<td>Doug Cole</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Pearson Hall, Haverhill ($42,795)</td>
<td>$10,000</td>
<td>Charlie Royce</td>
<td>Harold Janeway</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Hazleton Farm, Hebron ($50,000)</td>
<td>$50,000</td>
<td>Harold Janeway</td>
<td>Dave Hess</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Hinman Pond, Hooksett ($50,000)</td>
<td>$50,000</td>
<td>Charlie Royce</td>
<td>Cynthia Copeland</td>
<td>8-0 (Dave Hess abstaining)</td>
</tr>
<tr>
<td>Belknap Mill, Laconia ($16,027)</td>
<td>$12,000</td>
<td>Charlie Royce</td>
<td>Harold Janeway</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Lempster Meetinghouse ($30,000)</td>
<td>$20,000</td>
<td>Charlie Royce</td>
<td>Harold Janeway</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Zimmerman House, Manchester ($20,000)</td>
<td>$5,000</td>
<td>Charlie Royce</td>
<td>Harold Janeway</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Castle in the Clouds, Moultonborough ($50,000)</td>
<td>$20,000</td>
<td>Charlie Royce</td>
<td>Harold Janeway</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Cottage at the Fells, Newbury ($50,000)</td>
<td>$25,000</td>
<td>Charlie Royce</td>
<td>Harold Janeway</td>
<td>Unanimous</td>
</tr>
<tr>
<td>1772 New Durham Meetinghouse ($26,079)</td>
<td>$13,000</td>
<td>Charlie Royce</td>
<td>Harold Janeway</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Thales Yeaton House, Portsmouth ($50,000)</td>
<td>$20,000</td>
<td>Charlie Royce</td>
<td>Harold Janeway</td>
<td>Unanimous</td>
</tr>
</tbody>
</table>
Motion: Mark Warden moved to remove the Palace Theatre from consideration for funding.
Seconded by Doug Cole
Vote: Approved unanimously

Motion: There being no further funds available for grants, Mark Warden moved not to fund the following projects:

- First Parish Church, East Derry
- Epsom Meetinghouse Windows
- Greenfield Meetinghouse
- James House, Hampton
- Fuller Library, Hillsborough
- Sunapee Hills, Newbury
- New Durham Town Hall
- Goss Barn, Rye
- Wendall Marsh, Sunapee
- Wakefield Town Hall

Seconded by Bill Norton
Vote: Approved unanimously

PUBLICITY
The Board agreed with the staff proposal that a press conference be held to announce the grant recipients on December 3 at the Legislative Office Building.

ADJORNMENT
Motion: Mark Warden moved to adjourn the meeting at 1:30 p.m.
Seconded by Charlie Royce
Vote: Approved unanimously

Respectfully Submitted by:

________________________________________________________________________
Melissa Jones, Office Manager

Approved by:

________________________________________________________________________
Rusty McLear, Board Chair